BLOOMINGTON POLICE DEPARTMENT
CITIZEN COMPLAINT FORM

The policy of the Bloomington Police Department is to investigate complaints of misconduct on the part of any Police Officer or employee of the Department. In order to allow proper investigation of alleged police/employee misconduct, the attached form must be filled out completely and **notarized** before it is submitted to the Department for review.

The completed form must be returned to a staff officer of the Bloomington Police Department (Sergeant, Lieutenant or Assistant Chief). The completed form may be the basis for an investigation of the allegations against the individual. The person making the complaint may be contacted by a staff officer or the Department's internal investigator for an interview, the formal taking of a statement, or clarification of the allegations.

It should be noted that because State Law requires that Citizen Complaint Forms be notarized before they are submitted to the Police Department, **no action can or will be taken on any Citizen Complaint Form that is not notarized.**

It also should be noted that a person who knowingly makes false, untrue or malicious complaints may be subject to criminal prosecution. State Law states that a false report filed with a police agency may constitute a crime punishable by a fine of not more than $500 and/or imprisonment for not more than six (6) months. In addition, a person who makes a statement required by law to be made under oath or affirmation -- knowing it to be false -- may be charged with perjury, a felony punishable by up to five (5) years in prison.

Citizens who might feel uncomfortable submitting this form at the Police Department should contact the BPD Administration Office at (309) 434-2350 and other arrangements can be made.

As a matter of policy, each person who makes a formal complaint against a Bloomington Police Department employee will be advised of the final result of the investigation. If you have any questions about the internal investigation policy or procedures, please contact the office of the Chief of Police at (309) 434-2350.

BLOOMINGTON POLICE DEPARTMENT
CITIZEN COMPLAINT FORM

Complaint Number:_____

Complainant's Name:_____

Date of Birth:_____

Complaint Taken:
1. In Person _____
2. By Phone _____
3. Via Letter _____

Complainant's Address:

_____
Street City State Zip Code Phone

_____ _____ _____
Place of Employment Address Phone

Witness Information:

_____ _____ _____ _____

_____ _____ _____ _____

_____ _____ _____ _____
Name Address City/State/Zip Phone

Officers Involved:

_____ _____ _____ _____
Name ID # Name ID #

Location and Time Of Incident

_____ _____ _____
Location of Incident Date Time

Description Of Incident: Be as specific as possible (Use additional paper if needed)

_____

_____

_____

_____

_____

_____

_____

_____

_____

The policy of the Bloomington Police Department is to investigate all complaints. If a false complaint or a complaint where the complainant knows that there are no reasonable grounds for such complaint are made, this can subject the complainant to criminal or civil penalty.

_____ _____
Complainant's Signature Date

STATE OF ILLINOIS) ss

COUNTY OF MCLEAN)

I, _____, being first duly sworn on oath, state that I have read the foregoing Complaint and that the statements contained therein are true.

_____

(Signature of Complainant)

Subscribed and sworn to before me this ___ day of _____, 200__.

_____

Notary Public

_____ _____
Staff Officer Receiving the Complaint Date

Complaint able to be resolved at time submitted: Yes_____ No_____

Complaint requires additional follow up investigation: Yes_____ No_____

Chief's Office Use:

Reviewed By:_____ Date _____

Recommendation:_____

Investigation assigned to:_____

Date Investigation Completed:_____

Investigation Results: Unfounded_____ Exonerated_____ Not Sustained_____
Sustained_____ Policy Failure_____

Investigator's Recommendation:_____

Investigative Results Sent to Complainant_____, Officer(s)_____
Date Date