

Equipment Operator I – Lake Parks Maintenance

Reports to: Property Manager

Supervisory: No

FSLA Status: Non-Exempt

Grade: Lodge 1000

Department: Water Department

Summary: This is skilled work of moderate difficulty involving the maintenance of City owned facilities and property, equipment and grounds located around Lake Bloomington and Evergreen Lake.

Work involves the skilled operation of various types of manually operated and power equipment and vehicles as assigned to perform varied maintenance work in and around Lake Bloomington, Evergreen Lake and the various watersheds. Work includes the performance maintenance tasks related to equipment operations. This position is responsible for the general cleaning, servicing and the reporting of operating defects observed in assigned equipment. Assigned tasks will include general facility cleaning and set up of Davis Lodge, other Lake Park Maintenance buildings and office spaces. Work is performed under the general supervision of the Lake Facilities Crew Leader and the Property Manager. Work may be performed independently or in a work crew, but emphasis is on the independent operation of the different types of equipment assigned. Work is reviewed through inspections and for the achievement of desired results. The senior person in this position acts as the Lake Facilities Crew Leader in the absence of the Crew Leader, as directed.

Essential Functions:

Other duties may be assigned. (This list may not include all of the tasks and/or knowledge which may be expected of the employee, nor does it cover all of the specific duties which may be required).

Performs grounds maintenance of Water Department facilities, parks, roadsides, and dams at Lake Bloomington and Evergreen Lake. Operates tractor with gang mower, chopper, flail, and lawn tractor; mows roadsides and park areas using a tractor and mower; picks up trash, debris and other items.

Maintains mowing equipment by sharpening blades, cleaning mowers, checking and changing oil, and checking battery.

Removes snow from sidewalks, driveways, and parking areas using snowplows, snow blowers, snow shovels; spreads snow melting chemicals.

Operates backhoes, end loader, vibrating roller, and trucks on independent assignment or with a work crew; checks equipment for proper servicing and operation, and for repairs required and reports on these; checks battery, fuel, oil levels and, lights; replaces bulbs; washes down equipment.

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Operates a dump truck with snow plow installed as required.

Performs preventative maintenance and minor repairs on Water Department equipment including changing/cleaning filters; greasing motors, replacing belts and checking batteries for proper performance.

Drives a truck and picks up debris, hauls trash, rock, rock salt, gravel, cinders, and helps to spread these materials; assists in the repair of blacktop roads.

Performs general maintenance, cleaning and upkeep at the Davis Lodge.

Operates specialized equipment, machinery, and a variety of power and hand tools.

Digs up water service boxes; repairs water leaks on lines and connections to boxes; reads and repairs meters; assists in the installation and repair of remotes and meters, checks meters for accuracy when consumption is requested.

Assists in the performance of utility work at the Purification Plant as work load requires.

Operates an electric welder, gas welder, and cutting torch as required.

Applies herbicides and pesticides safely and as required.

Familiar with workplace safety procedures. Follows proper procedures, equipment and documentation of safety practices.

Ensure that on-the-job safety procedures are followed and safety equipment is consistently and properly used.

Prepares standard job reports; provides management with specific data for daily log reports; lists materials used, work performed, and man hours devoted to respective jobs.

Performs related work as required.

Qualifications:

1) Education/Experience

Required graduation from high school or vocational/technical school with experience in general maintenance work, preferable related to the City's water system; or any equivalent combination of training and experience to provide the following knowledge, abilities, and skills;

2) General Skill Levels:

- In the use, care, and demonstration of general and specialized tools, mechanical equipment used during maintenance of processes, facilities and grounds work.
- Operation and use of vehicles, power mowers, snow plows, snow blowers, scissor lifts, trucks, tractors, end loaders, general cleaning equipment, hand and power tools, and other equipment.
- Transferring technical knowledge to operational activity to achieve desired results.
- Using tact, discretion, initiative and independent judgment within established guidelines.
- Maintaining operation records and performing preventative maintenance evaluations and repair activities.
- Use of welding equipment.

Knowledge of:

- Tools, equipment, mowers, cleaning methods, and light duty equipment.
- Standards and occupational hazards involved in trenching, general maintenance, and the operations activities.
- Occupational hazards involved and safety precautions necessary in the performance of assigned work.
- Practices, methods, tools, and materials used in operation and maintenance of facility grounds and buildings.
- Occupational hazards involved and the safety precautions necessary in the performance of building and grounds maintenance work.

Ability to:

- Prepare standard work and operational reports.
- Perform work independently under limited supervision.
- Ensure that proper on-the-job safety procedures are followed and equipment is properly and consistently used.
- Read meters and gauges, and react quickly and appropriately in operational emergencies.
- Communicate orally and in writing with internal stakeholders professionally.
- Understand and follow general oral and written instructions.
- Work evenings, nights and weekends as required and respond to emergency situations.
- Correctly perform basic arithmetic.
- Correctly take, record and use measurements.
- Recognize and safely use mechanical tools necessary in making repairs and performing preventative maintenance to buildings, motors, and related equipment within City and industry guidelines and regulations.

3) Certificate or Licenses:

Possession and maintenance of a valid Illinois Class B Commercial Driver's License with airbrake endorsement.

Must obtain Illinois and Pesticide Applicator's License within 6 months. This can be extended at the discretion of the Water Director.

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4) Physical Requirements/Working Conditions:

Majority of work is performed in an outdoor setting in all conditions including hot, cold, wet and dry weather. Work requires traveling to various sites and the ability to traverse a variety of natural and altered ground surfaces which may be uneven, wet or slippery or sloped. Physical strength and endurance sufficient to perform manual labor for extended periods of time.