



CITY OF  
BLOOMINGTON  
COUNCIL MEETING  
AUGUST 12, 2019



COMPONENTS OF THE COUNCIL AGENDA

RECOGNITION AND PROCLAMATION

This portion of the meeting recognizes individuals, groups, or institutions publically, as well as those receiving a proclamation, or declaring a day or event.

PUBLIC COMMENT

Each regular City Council meeting shall have a public comment period not to exceed 30 minutes. Every speaker is entitled to speak for up to 3 minutes. To be considered for public comment, please complete a public comment card at least 5 minutes prior to the start of the meeting. The Mayor will randomly draw from the cards submitted. Public comment is a time to give comment. It is not a question and answer period and the City Council does not respond to public comments. Speakers who engage in threatening or disorderly behavior will have their time ceased.

CONSENT AGENDA

All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member, City Manager or Corporation Counsel so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda, which typically begins with Item No. 8.

The City's Boards and Commissions hold Public Hearings prior to some Council agenda items appearing on the Council's Meeting Agenda. Persons who wish to address the Council should provide new information that is pertinent to the issue before them.

PUBLIC HEARING

Items that require receiving public testimony will be placed on the agenda and noticed as a Public Hearing. Individuals have an opportunity to provide public testimony on those items that impact the community and/or residence.

REGULAR AGENDA

All items that provide the Council an opportunity to receive a presentation, ask questions of City Staff, seek additional information, or deliberate prior to making a decision will be placed on the Regular Agenda.

MAYOR AND COUNCIL MEMBERS

Mayor, At-Large - Tari Renner

City Council Members

- Ward 1 - Jamie Mathy
- Ward 2 - Donna Boelen
- Ward 3 - Mboka Mwilambwe
- Ward 4 - Julie Emig
- Ward 5 - Joni Painter
- Ward 6 - Jenn Carrillo
- Ward 7 - Scott Black
- Ward 8 - Jeff Crabill
- Ward 9 - Kim Bray

City Manager - Tim Gleason

Deputy City Manager - Billy Tyus

CITY LOGO DESIGN RATIONALE

The **CHEVRON** Represents:  
Service, Rank, and Authority  
Growth and Diversity  
A Friendly and Safe Community  
A Positive, Upward Movement and  
Commitment to Excellence!

MISSION, VISION, AND  
VALUE STATEMENT

**MISSION**

To Lead, Serve and Uplift the  
City of Bloomington

**VISION**

A Jewel of the Midwest Cities

**VALUES**

Service-Centered,  
Results-Driven,  
Inclusive

STRATEGIC PLAN GOALS

- ❖ Financially Sound City Providing Quality Basic Services
- ❖ Upgrade City Infrastructure and Facilities Grow the Local Economy
- ❖ Strong Neighborhoods
- ❖ Great Place - Livable, Sustainable City
- ❖ Prosperous Downtown Bloomington

# AGENDA



CITY COUNCIL MEETING AGENDA  
CITY HALL COUNCIL CHAMBERS  
109 EAST OLIVE STREET, BLOOMINGTON, IL 61701  
MONDAY, AUGUST 12, 2019, 6:00 P.M.

1. Call to order
2. Pledge of Allegiance to the Flag
3. Remain Standing for a Moment of Silent Prayer
4. Roll Call
5. Recognition/Appointments
6. Public Comment
7. Consent Agenda
  - A. Consideration and action to approve the Minutes of the July 22, 2019 Regular City Council Meeting, as requested by the City Clerk Department. *(Recommended Motion: The proposed Minutes be approved.)*
  - B. Consideration and action to approve Bills, Payroll, Electronic Transfers, and Procurement Card Purchases in the amount of \$8,565,752.23, as requested by the Finance Department. *(Recommended Motion: The proposed Bills, Payroll, Electronic Transfers, and Procurement Card Purchases be approved.)*
  - C. Consideration and action to approve Appointments to Various Boards and Commissions as requested by the Administration Department. *(Recommended Motion: Brittany Burton be appointed to the Citizens' Beautification Committee; Jeffrey Pitzer be appointed to the Cultural Commission; Betty Middleton be appointed to the Bloomington Housing Authority; Colton Sylvester be appointed to the John M. Scott Health Care Commission; and Ed Breitweiser, John Corey, and Guadalupe Diaz III be appointed to the Transportation Commission.)*
  - D. Consideration and action to purchase three (3) Labrie Expert (T) 2000 Helping Hand Single Arm Automated Side Loader Bodies from Key Equipment of Bridgeton, Missouri, in the amount of \$461,113.80, using Sourcewell (Contract #112014-LEG), and three (3) 2020 Crane Carrier Model LDT2-30 Chassis from National Auto Fleet Group, in the amount of \$558,903.66, using Sourcewell (Contract # 081716-NAF, exp. 11/15/20), for a total of three (3) Automated Refuse Collection Trucks, at a total of \$1,020,017.46, and authorization to dispose of the three 2012 Crane Carrier 1LGT2-26 Automated Refuse Collection Trucks by online public auction, as requested by the Public Works Department. *(Recommended Motion: The proposed Purchases and Disposal be approved.)*
  - E. Consideration and action to purchase one (1) New Falcon 4 Ton Transporter Hot Box from Cummings, McGowan & West of St. Louis, Missouri, in the amount of

- \$37,360 (with up to \$3,000 trade credit), using Sourcewell (Contract #052417-FRM, exp. 10/2/21), as requested by the Public Works Department. *(Recommended Motion: The proposed Purchase be approved.)*
- F. Consideration and action to approve the purchase of one (1) Xtreme Vac Model LCT600 from Key Equipment of Maryland Heights, Missouri, in the amount of \$39,855.25, using Sourcewell (Contract #04122017-ODB, exp. 7/7/21), as requested by the Public Works Department. *(Recommended Motion: The proposed Purchase be approved.)*
- G. Consideration and action to approve an Agreement with J. G. Stewart Contractors, Inc., for the FY 2020 Sidewalk and Curb Ramp Replacement Program, Phase II (Bid # 2020-05), in the amount of \$100,489.40, as requested by the Public Works and Community Development Departments. *(Recommended Motion: The proposed Agreement be approved.)*
- H. Consideration and action to approve an Agreement with the State of Illinois to jointly pay up to \$600,000 for the design of Hamilton Road from Bunn Street to Commerce Parkway project, and the corresponding Motor Fuel Tax (MFT) Resolution for Improvement Under the Illinois Highway Code to allocate \$600,000 of State MFT funds for the City to front these costs, as requested by the Public Works Department. *(Recommended Motion: The proposed Agreement and Motor Fuel Tax Resolution for Improvement be approved.)*
- I. Consideration and action to (1) renew the Agreement with Jellyvision (via the ALEX tool) as a limited source, so that employees may be better educated regarding their 2020 Benefits, and (2) approve an Ordinance Amending the Budget Ordinance for the Fiscal Year Ending April 30, 2020, in the amount of \$39,544, as requested by the Human Resources Department. *(Recommended Motion: The proposed Agreement be renewed, and the proposed Ordinance be approved.)*
- J. Consideration and action to approve an Ordinance Changing the Name of Mitsubishi Motorway to Rivian Motorway and Amending Chapter 29 of the City Code, as requested by the Public Works Department. *(Recommended Motion: The proposed Ordinance be approved.)*
- K. Consideration and action to adopt an Ordinance Approving a Special Use Permit for Vehicle Sales and Repair in the B-1, General Commercial District, for Property Located at 420 Olympia Drive, as requested by the Community Development Department. *(Recommended Motion: The proposed Ordinance be approved.)*
- L. Consideration and action on an Ordinance Suspending Portions of Section 701 of Chapter 31 and Section 26(d) of Chapter 6 of the City Code Prohibiting Alcohol on Public Property as They Pertain to the Davis Lodge at Lake Bloomington on August 31, 2019, to Allow Moderate Consumption of Alcohol for the Pherigo and Rogers Wedding, as requested by the City Clerk Department. *(Recommended Motion: The proposed Ordinance be approved.)*
- M. Consideration and action on an Ordinance Suspending Portions of Section 701 of Chapter 31 and Section 26(d) of Chapter 6 of the City Code Prohibiting Alcohol on Public Property as They Pertain to the Davis Lodge at Lake Bloomington on

September 14, 2019, to Allow Moderate Consumption of Alcohol for the Ehresman Wedding, as requested by the City Clerk Department. *(Recommended Motion: The proposed Ordinance be approved.)*

N. Consideration and action on an Ordinance Suspending Portions of Section 701 of Chapter 31 and Section 26(d) of Chapter 6 of the City Code Prohibiting Alcohol on Public Property as They Pertain to the Miller Park Pavilion on November 22, 2019, to Allow Moderate Consumption of Alcohol for the Biondo and Mehlberg Wedding, as requested by the City Clerk Department. *(Recommended Motion: The proposed Ordinance be approved.)*

O. Consideration and action on an Ordinance Suspending Portions of Section 701 of Chapter 31 and Section 26(d) of Chapter 6 of the City Code Prohibiting Alcohol on Public Property as They Pertain to the Miller Park Pavilion on November 2, 2019, to Allow Moderate Consumption of Alcohol for the Stein and Egts Wedding, as requested by the City Clerk Department. *(Recommended Motion: The proposed Ordinance be approved.)*

P. Consideration and action on an Ordinance Suspending Section 26(d) of Chapter 6 of the Bloomington City Code to Allow Possession of Open Alcohol on Public Property in Specified Portions of Downtown Bloomington on August 17, 2019, During the Front Street Music Festival, as requested by the City Clerk Department. *(Recommended Motion: The proposed Ordinance be approved.)*

Q. Consideration and action on an Application for Four Rows, LLC d/b/a The Mystic Kitchen & Tasting Room, located at 306 N. Center Street, #102, requesting a Class TAPS (Tavern, All Types of Alcoholic Liquor, Package Sales for Consumption Off Premises, and Sunday Sales) Liquor License, which allows the sale of alcoholic liquor by the glass for consumption on the premises, and the retail sale of packaged liquor for consumption off premises seven (7) days a week, as requested by the City Clerk Department. *(Recommended Motion: The proposed Application and License be approved.)*

8. Regular Agenda

9. City Manager's Discussion

10. Mayor's Discussion

11. Council Member's Discussion

12. Executive Session - *Cite Section*

A. Personnel - Section 2 (c)(1) of 5 ILCS 120 (30 minutes)

13. Adjournment

# CONSENT AGENDA



CONSENT AGENDA ITEM NO. 7A

**FOR COUNCIL:** August 12, 2019

**SPONSORING DEPARTMENT:** City Clerk

**SUBJECT:** Consideration and action to approve the Minutes of the July 22, 2019 Regular City Council Meeting, as requested by the City Clerk Department.

**RECOMMENDED MOTION:** The proposed Minutes be approved.

**STRATEGIC PLAN LINK:** Goal 1. Financially sound City providing quality basic services.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 1d. City services delivered in the most cost-effective, efficient manner.

**BACKGROUND:** The minutes of the meetings provided have been reviewed and certified as correct and complete by the City Clerk.

In compliance with the Open Meetings Act, Council Proceedings must be approved thirty (30) days after the meeting or at the second subsequent regular meeting whichever is later.

In accordance with the Open Meetings Act, Council Proceedings are available for public inspection and posted to the City's website within ten (10) days after Council approval.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** N/A

**FINANCIAL IMPACT:** N/A

**COMMUNITY DEVELOPMENT IMPACT:** N/A

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared by: Leslie Yocum, City Clerk

Recommended by:

A handwritten signature in black ink, appearing to read "Tim Gleason".

Tim Gleason,  
City Manager

**Attachments:**

- CLK 1A Minutes July 22, 2019 Regular City Council Meeting





CONSENT AGENDA ITEM NO. 7B

**FOR COUNCIL:** August 12, 2019

**SPONSORING DEPARTMENT:** Finance

**SUBJECT:** Consideration and action to approve Bills, Payroll, Electronic Transfers, and Procurement Card Purchases in the amount of \$8,565,752.23, as requested by the Finance Department.

**RECOMMENDED MOTION:** The proposed Bills, Payroll, Electronic Transfers, and Procurement Card Purchases be approved.

**STRATEGIC PLAN LINK:** Goal 1. Financially sound City providing quality basic services.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 1d. City services delivered in the most cost-effective, efficient manner.

**BACKGROUND:** Bills, Payroll, and Electronic Transfers on file in the City Clerk's Department, available at [www.cityblm.org](http://www.cityblm.org).

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** N/A

**FINANCIAL IMPACT:** Total disbursements to be approved \$8,565,752.23 (Payroll total \$5,324,757.82, Accounts Payable total \$2,670,227.09, and Electronic Transfers total \$570,767.32).

**COMMUNITY DEVELOPMENT IMPACT:** N/A

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared By: Frances Watts, Accounts Payable

Reviewed By: Scott Rathbun, Finance Director

Recommended By:

A handwritten signature in black ink, appearing to read "Tim Gleason".

Tim Gleason  
City Manager

**Attachment:**

- FIN 1A Summary Sheet Bills, Payroll, Electronic Transfers, and Procurement Card Purchases Bills & Payroll 081219

CITY OF BLOOMINGTON FINANCE REPORT					
<b>PAYROLL</b>					
<b>Date</b>	<b>Gross Pay</b>	<b>Employer Contribution</b>	<b>Totals</b>		
7/19/2019	\$ 2,134,717.72	\$ 512,645.79	\$ 2,647,363.51		
8/2/2019	\$ 2,038,827.04	\$ 503,253.02	\$ 2,542,080.06		
7/19/2019-7/29/2019	\$ 132,665.66	\$ 2,648.59	\$ 135,314.25		
Off Cycle Adjustments					
<b>PAYROLL GRAND TOTAL</b>			<b>\$ 5,324,757.82</b>		
<b>ACCOUNTS PAYABLE (WIRES)</b>			<b>PCARDS</b>		
<b>Date</b>	<b>Bank</b>	<b>Total</b>	<b>Date Range</b>	<b>Total</b>	
8/12/2019	AP General	\$ 2,385,579.39			
	AP JM Scott				
8/12/2019	AP Comm Devel	\$ 8,629.68		<b>PCARD GRAND TOTAL</b>	
8/12/2019	AP IHDA	\$ 2,071.73			
8/12/2019	AP Library	\$ 99,172.84			
	AP MFT	\$ -			
7/19/2019-7/30/2019	Out of Cycle	\$ 174,773.45			
6/2/2019-8/6/2019	AP Bank Transfers	\$ 570,767.32			
<b>AP GRAND TOTAL</b>		<b>\$ 3,240,994.41</b>			
<b>TOTAL</b>				<b>\$ 8,565,752.23</b>	
			<b>Respectfully,</b>		
			<b>F. Scott Rathbun</b>		
			<b>Director of Finance</b>		



CONSENT AGENDA ITEM NO. 7C

**FOR COUNCIL:** August 12, 2019

**SPONSORING DEPARTMENT:** Administration

**SUBJECT:** Consideration and action to approve Appointments to Various Boards and Commissions as requested by the Administration Department.

**RECOMMENDED MOTION:** Brittany Burton be appointed to the Citizens' Beautification Committee; Jeffrey Pitzer be appointed to the Cultural Commission; Betty Middleton be appointed to the Bloomington Housing Authority; Colton Sylvester be appointed to the John M. Scott Health Care Commission; and Ed Breitweiser, John Corey, and Guadalupe Diaz III be appointed to the Transportation Commission.

**STRATEGIC PLAN LINK:** Goal 4. Strong Neighborhoods.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 4e. Strong partnership with residents and neighborhood associations.

**BACKGROUND:** The Mayor of the City of Bloomington has nominated, and ask your concurrence in the appointment of:

**Citizens' Beautification Committee.** Brittany Burton to the Citizens' Beautification Committee. She will be replacing Patricia Marton who resigned in 2018 and whose three-year term expires 4-30-20. Brittany's term will be effective upon appointment and will expire 4-30-20 at which time she will be eligible to apply for reappointment. Application is on file in the Administration Office.

**Cultural Commission.** Jeffrey Pitzer to the Cultural Commission. He will be filling the 4-30-19 vacancy previously held by Carole Ringer who was ineligible to continue to serve due to term limits. Jeffrey's first three-year term will be effective upon appointment and will expire 4-30-22 at which time he will be eligible to apply for reappointment. Application is on file in the Administration Office.

**Housing Authority.** Betty Middleton to the Bloomington Housing Authority. She will be completing the 5-year resident-required term of Gaynett Hoskins who relocated July 2017. Betty's term will be effective upon appointment and will expire 4-30-22 at which time she will be eligible to apply for reappointment. Application is on file in the Administration Office.

**Transportation Commission.** Ed Breitweiser to the Transportation Commission. He will be filling the 4-30-19 vacancy created by Elizabeth Kooba who chose not to reapply when her term expired 4-30-19. Ed's first three-year term will be effective upon appointment and will expire 4-30-22 at which time he will be eligible to apply for reappointment. Application is on file in the Administration Office.

John Corey to the Transportation Commission. He will be completing the final year of the term previously held by Michael Gorman who resigned 4-30-19 and whose term expires 4-30-20. John's term will be effective upon appointment and will expire 4-30-20 at which time he will be eligible to apply for reappointment. Application is on file in the Administration Office.

Guadalupe Diaz III to the Transportation Commission. He will be completing the final year of the term previously held by Jill Blair who resigned 4-16-19 and whose term expires 4-30-20. Guadalupe's term will be effective upon appointment and will expire 4-30-20 at which time he will be eligible to apply for reappointment. Application is on file in the Administration Office.

The John M. Scott Health Care Commission has approved, and ask your concurrence in the appointment of:

**John M. Scott Health Care Commission.** Colton Sylvester to the John M. Scott Health Care Commission. He will be appointed to fulfill one of the health care professional positions with an expertise in dentistry. Dr. Sylvester will be replacing Dr. David Wyse who resigned 9-17-18 and whose term will expire 4-30-20. Dr. Sylvester's term will be effective upon appointment and will expire 4-30-20. Application is on file in the Administration Office.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** John M. Scott Health Care Commission approved and recommends the above appointment.

**FINANCIAL IMPACT:** N/A

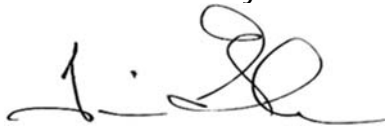
**COMMUNITY DEVELOPMENT IMPACT:** N/A

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared by: M. Beth Oakley, Executive Assistant

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- ADM 1B Roster Citizens Beautification Committee
- ADM 1C Roster Cultural Commission
- ADM 1D Roster Housing Authority
- ADM 1E Roster Transportation Commission
- ADM 1F Roster JM Scott Health Care Commission



CONSENT AGENDA ITEM NO. 7D

**FOR COUNCIL:** August 12, 2019

**SPONSORING DEPARTMENT:** Public Works

**SUBJECT:** Consideration and action to purchase three (3) Labrie Expert (T) 2000 Helping Hand Single Arm Automated Side Loader Bodies from Key Equipment of Bridgeton, Missouri, in the amount of \$461,113.80, using Sourcwell (Contract #112014-LEG), and three (3) 2020 Crane Carrier Model LDT2-30 Chassis from National Auto Fleet Group, in the amount of \$558,903.66, using Sourcwell (Contract # 081716-NAF, exp. 11/15/20), for a total of three (3) Automated Refuse Collection Trucks, at a total of \$1,020,017.46, and authorization to dispose of the three 2012 Crane Carrier 1LGT2-26 Automated Refuse Collection Trucks by online public auction, as requested by the Public Works Department.

**RECOMMENDED MOTION:** The proposed Purchases and Disposal be approved.

**STRATEGIC PLAN LINK:** Goal 1. Financially Sound City Providing Quality Basic Services.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 1a. Budget with adequate resources to support defined services and level of service.

**BACKGROUND:** Public Works is recommending the purchase of three Automated Refuse Collection Trucks, in the amount of \$1,020,017.46 to replace three 2012 Crane Carrier 1LGT2-26 Automated Refuse Collection Trucks due for replacement this fiscal year.

The first unit being replaced has 48,673 miles and 8,133 hours of use. Recent maintenance and repair issues have included brakes, packer cylinders, hopper worn through, engine exhaust regeneration, engine electric, body electrical, camera system, air system, steering, arm bushings and pins, and hydraulic control system. Total maintenance cost to date is \$136,506.39.



The second unit being replaced has 69,648 miles and 9,541 hours of use. Recent maintenance and repair issues have included steering, brakes, hydraulic hoses, hydraulic control valve, hydraulic cylinders, grabber arm and control, body floor worn through, engine emission system, and engine cooling system. Total maintenance cost to date is \$124,932.87.

The third unit being replaced has 66,685 miles and 9,496 hours of use. Recent maintenance and repair issues have included the engine emission system, hydraulic cylinders, lights, fuel system, air brake valves, hydraulic hoses, hydraulic valve, pump drive shaft, engine cooling system, and suspension springs. Total maintenance cost to date is \$105,265.12. The City of

Bloomington collects household refuse, bulk waste, brush, and leaves from residents' homes. These units are used daily to pick up refuse and recycling in the automated program.

Staff respectfully requests to have the replaced units declared surplus and be sold on public auction at Govdeals.com. They are expected to bring \$51,000.00 each.

Sourcewell is a government agency offering competitively solicited contracts for use by education, government, and nonprofits. Cooperative contracts mean volume discounts. The City has been a member and made a number of purchases through them for several years.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** N/A

**FINANCIAL IMPACT:** The Solid Waste Division of the Public Works Department has budgeted \$1,059,210.00 for the purchase of the units out of the FY 2020 Capital Lease-Capital Outlay Licensed Vehicle account (40110141-72130). The new units will cost \$1,020,017.46 for a budgeted savings of \$39,192.54. The price for the Crane Carrier chassis reflects \$12,798.00 discount for early payment made at time of verification of the chassis receipt at LaBrie Environmental, in St Nicholas QC. Stakeholders can locate the trucks in the FY 2020 Budget Book titled "Other Funds & Capital Improvement" on pages 87 and 93.

**COMMUNITY DEVELOPMENT IMPACT:** Goal NE-5: Provide more efficient and sustainable municipal solid waste management, Objective NE-5.2: Continue to address solid waste issues at the regional level.

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared By: Rob Kroner, Supt. of Fleet Maintenance  
Michael Hill, Management Analyst

Reviewed By: Jim Karch, P.E., MPA, Director of Public Works

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager  
Scott Rathbun, Finance Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- PW 1B Quote Refuse Truck Replacement 08122019
- PW 1C Quote Refuse Truck Replacement 08122019



CONSENT AGENDA ITEM NO. 7E

**FOR COUNCIL:** August 12, 2019

**SPONSORING DEPARTMENT:** Public Works

**SUBJECT:** Consideration and action to purchase one (1) New Falcon 4 Ton Transporter Hot Box from Cummings, McGowan & West of St. Louis, Missouri, in the amount of \$37,360 (with up to \$3,000 trade credit), using Sourcewell (Contract #052417-FRM, exp. 10/2/21), as requested by the Public Works Department.

**RECOMMENDED MOTION:** The proposed Purchase be approved.

**STRATEGIC PLAN LINK:** Goal 1. Financially Sound City Providing Quality Basic Services.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 1a. Budget with adequate resources to support defined services and level of service.

**BACKGROUND:** Public Works is recommending the purchase of one New Falcon 4 Ton Transporter Hot Box to replace a 2013 Falcon Hot Box that is due for replacement this fiscal year. The maintenance cost to date is \$14,067.54. Recent maintenance and repair issues have included hydraulic hoist, burner repairs, burner replacement, broken spring hanger, firebox rusted through, and electrical wiring.



The replaced unit will be traded in combination with the purchase of the new unit with up to a \$3,000.00 credit given (asset #521).

Sourcewell is a government agency offering competitively solicited contracts for use by education, government, and nonprofits. Cooperative contracts mean volume discounts. The City has been a member for several years and has made a number of purchases through them over the years.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** Goal TAQ-1. A safe and efficient network of streets, bicycle-pedestrian facilities and other infrastructure to serve users in any surface transportation mode, Objective TAQ-1.1. Maintenance and development of a continuous network of arterial, collector and local streets that provide for safe and efficient movement of people, goods and services between existing and proposed residential areas and major activity centers, maximizes walkability, and provides multimodal linkages to the state and interstate highway system.

**FINANCIAL IMPACT:** The Street Maintenance Division of the Public Works Department has budgeted \$32,960.00 for the purchase of the unit out of the FY 2020 Capital Lease-Capital Outlay Equipment Other than Office account (40110141-72140). The new unit will cost

\$34,360 (assuming full trade credit of \$3,000 is allowed) for a budget overage of \$1,400.00. During the course of the year, items are often either slightly over or under budget on the Lease. The Finance department monitors this to ensure that the City stays within the overall Capital Lease budget. Stakeholders can locate the Falcon Hot Box in the FY 2020 Budget Book titled "Other Funds & Capital Improvement" on pages 87 and 90.

**COMMUNITY DEVELOPMENT IMPACT:** N/A

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared By: Rob Kroner, Supt. of Fleet Maintenance  
Michael Hill, Management Analyst

Reviewed By: Jim Karch, P.E., MPA, Director of Public Works

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager  
Scott Rathbun, Finance Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- PW 2B Proposal Falcon Asphalt Hot Box Replacement 08122019





CONSENT AGENDA ITEM NO. 7F

**FOR COUNCIL:** August 12, 2019

**SPONSORING DEPARTMENT:** Public Works

**SUBJECT:** Consideration and action to approve the purchase of one (1) Xtreme Vac Model LCT600 from Key Equipment of Maryland Heights, Missouri, in the amount of \$39,855.25, using Sourcewell (Contract #04122017-ODB, exp. 7/7/21), as requested by the Public Works Department.

**RECOMMENDED MOTION:** The proposed Purchase be approved.

**STRATEGIC PLAN LINK:** Goal 1. Financially Sound City Providing Quality Basic Services.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 1a. Budget with adequate resources to support defined services and level of service.

**BACKGROUND:** Public Works is recommending the purchase of one Xtreme Vac Model LCT600, in the amount of \$39,855.25, to replace a 1994 ODB LTC600 Leaf Vacuum that is scheduled for replacement this fiscal year. It is 25 years old and has 2,537 hours of use. Maintenance cost to date for this unit is \$66,836.93. The leaf collection equipment consists of 2 units that are 24 years old, 3 units that are 19 years old, 3 units that are 15 years old, and 1 unit that is 1 year old. These units average 113 hours of use per year. Leaf collection averages four to five weeks per year. To reduce down time and maintenance cost, the City is looking to replace 1 unit yearly to update the fleet.



Staff respectfully requests to have the replaced unit be declared surplus and be sold on [publicsurplus.com](http://publicsurplus.com). It is expected to be sold for approximately \$900.00.

Sourcewell is a government agency offering competitively solicited contracts for use by education, government, and nonprofits. Cooperative contracts mean volume discounts. The City has been a member for several years and has made a number of purchases through them over the years.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** Goal NE-5: Provide more efficient and sustainable municipal solid waste management, Objective NE-5.2: Continue to address solid waste issues at the regional level.

**FINANCIAL IMPACT:** The Solid Waste Division of the Public Works Department has budgeted \$62,611.00 for the purchase of the unit out of the FY 2020 Capital Lease-Capital Outlay

Equipment Other than Office account (40110141-72140). The new unit will cost \$39,855.25 for a budgeted savings of \$22,755.75. Stakeholders can locate the trucks in the FY 2020 Budget Book titled "Other Funds & Capital Improvement" on pages 87 and 93.

**COMMUNITY DEVELOPMENT IMPACT: N/A**

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A**

Respectfully submitted for Council consideration.

Prepared By: Rob Krones, Supt. of Fleet Maintenance  
Michael Hill, Management Analyst

Reviewed By: Jim Karch, P.E., MPA, Director of Public Works

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager  
Scott Rathbun, Finance Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- PW 3B Proposal Leaf Vac Replacement 08122019



CONSENT AGENDA ITEM NO. 7G

**FOR COUNCIL:** August 12, 2019

**SPONSORING DEPARTMENTS:** Public Works and Community Development

**SUBJECT:** Consideration and action to approve an Agreement with J. G. Stewart Contractors, Inc., for the FY 2020 Sidewalk and Curb Ramp Replacement Program, Phase II (Bid # 2020-05), in the amount of \$100,489.40, as requested by the Public Works and Community Development Departments.

**RECOMMENDED MOTION:** The proposed Agreement be approved.

**STRATEGIC PLAN LINK:** Goals 2. Upgrade City infrastructure and facilities; 4. Strong neighborhoods; and 5. Great place - livable, sustainable City.

**STRATEGIC PLAN SIGNIFICANCE:** Objectives 2a. Better quality roads and sidewalks; 5a. Well-planned City with necessary services and infrastructure; 5b. City decisions consistent with plans and policies; and 5e. More attractive city: commercial areas and neighborhoods.

**BACKGROUND:** Public Works and Community Development are recommending the approval of an Agreement with J. G. Stewart Contractors for the FY 2020 Sidewalk and Curb Ramp Replacement Program, Phase II (Bid # 2020-05), in the amount of \$100,489.40. The contract is designed to provide for construction of sidewalk ramps that are compliant with standards related to the Americans with Disabilities Act, and other sidewalk repairs in the Dimmit's Grove Neighborhood. A combination of Community Development Block Grant (CDBG) funds and local Motor Fuel Tax (LMFT) funds will be used for this project.

This project is part of the City of Bloomington Community Development Block Grant Action Plan for 2019-2020 and will accomplish the Suitable Living Environment - Infrastructure goal by utilizing CDBG funds to preserve and rehabilitate sidewalk infrastructure located in low-income and moderate-income areas.

This contract is phase II of the City's FY 2020 sidewalk program and is intended to make use of CDGB funding. CDBG funds require an environmental assessment prior to the project being bid. Since the environmental assessment was not complete prior to the FY 2020 phase I project, this work was bid separately.

The City is in its fifth year of its 10-year Sidewalk Master Plan. The funding level has equated to a service level envisioned in that plan. In the past, low funding levels meant patching problems, with Public Works having to leave other nearby problems unaddressed. In many cases now, the City can solve sidewalk problems for a half-block or entire block, rather than at just one property. This results in more efficient operations which will ultimately save taxpayer dollars.

The Public Works Department prepared the FY 2020 Sidewalk and Curb Ramp Replacement Program Phase II proposal package and advertised the project for competitive bids. Bids for this contract were received until 2:00 p.m., July 22, 2019, in the Office of the City Clerk. Staff received four (4) bids and opened them at 2:00 p.m., July 22, 2019 in the City Hall Council Chambers.

<b>Contractor</b>	<b>Bid Amount (Bid #2020-05)</b>
J. G. Stewart (Low Bidder)	\$100,489.40
Was Con Co	\$100,772.27
Kemper Construction, Inc.	\$105,778.50
Stark Excavating, Inc.	\$108,320.95

This project is to begin construction as soon as the notice to proceed is prepared, with a completion date of October 31, 2019.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** The Request for Bids was advertised in The Pantagraph on July 1, 2019.

**FINANCIAL IMPACT:** \$80,000.00 of the contract will be funded out of the Community Development Capital Improvement-Sidewalk Construction account (22402440-72560-52000). The remaining \$20,489.40 will be paid out of Capital Improvement (Asphalt & Concrete)-Sidewalk Construction account (40120200-72560). Stakeholders can locate this in the FY 2020 Budget Book titled "Other Funds & Capital Improvement" on pages 22, 78, 79, 242, 282 and 284.

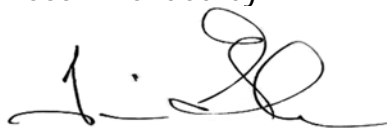
**COMMUNITY DEVELOPMENT IMPACT:** Goal UEW-1. Provide quality public infrastructure within the City to protect public health, safety and the environment, Objective UEW-1.1. Maintain the existing City operated infrastructure in good condition by prioritizing maintenance over building new and implementing fees to cover costs; Goal TAQ-1. A safe and efficient network of streets, bicycle- pedestrian facilities and other infrastructure to serve users in any surface transportation mode, Objective TAQ-1.4. Pedestrian safety for users of all transportation facilities with a Sidewalk Master Plan, and sidewalk system that provides safe access throughout the transportation network.

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared By:	Anthony Meizelis, P.E., Civil Engineer I Michael Hill, Management Analyst
Reviewed By:	Jim Karch, P.E., MPA, Director of Public Works Bob Mahrt, Community Development Director
Finance & Budgetary Review By:	Chris Tomerlin, Budget Manager Scott Rathbun, Finance Director
Legal Review By:	Jeffrey R. Jurgens, Corporation Counsel

Recommended by:

A handwritten signature in black ink, appearing to read 'T. Gleason', with a stylized flourish at the end.

Tim Gleason  
City Manager

**Attachments:**

- PW 5B Agreement FY2020 Sidewalk and Curb Phase II 08122019
- PW 5C Bid Tabulation FY2020 Sidewalk and Curb Phase II 08122019
- PW 5D Location Map FY2020 Sidewalk and Curb Phase II 08122019



## CONSENT AGENDA ITEM NO. 7H

**FOR COUNCIL:** August 12, 2019

**SPONSORING DEPARTMENT:** Public Works

**SUBJECT:** Consideration and action to approve an Agreement with the State of Illinois to jointly pay up to \$600,000 for the design of Hamilton Road from Bunn Street to Commerce Parkway project, and the corresponding Motor Fuel Tax (MFT) Resolution for Improvement Under the Illinois Highway Code to allocate \$600,000 of State MFT funds for the City to front these costs, as requested by the Public Works Department.

**RECOMMENDED MOTION:** The proposed Agreement and Motor Fuel Tax Resolution for Improvement be approved.

**STRATEGIC PLAN LINK:** Goals 2. Upgrade City Infrastructure and Facilities; 3. Grow the Local Economy; and 5. Great Place - Livable, Sustainable City.

**STRATEGIC PLAN SIGNIFICANCE:** Objectives 2a. Better quality roads and sidewalks; 3e. Strong working relationship among the City, businesses, economic development organizations; and 5a. Well-planned City with necessary services and infrastructure.

**BACKGROUND:** Public Works is recommending the approval of an agreement with the State of Illinois to jointly pay up to \$600,000 for the design of the Hamilton Road from Bunn Street to Commerce Parkway project, and the corresponding Motor Fuel Tax (MFT) Resolution for Improvement Under the Illinois Highway Code to allocate \$600,000 of State MFT funds for the City to front these costs. This design will be completed using 80 percent federal funds (Surface Transportation - Urban) with a 20 percent local match. That means that the City will be reimbursed \$480,000 if the entire \$600,000 is spent. On January 14, 2019, City Council approved an agreement with Hanson Professional Services in the amount of \$558,460.32 to complete the Phase II design. The agreement between the City and the Illinois Department of Transportation (IDOT) is for an amount greater than the agreement between the City and Hanson because IDOT prefers a buffer in the event of a change order. City Council approval would be required prior to spending an amount greater than \$558,460.32.

The extension of Hamilton Road from Bunn Street to Commerce Parkway has been a priority for the City of Bloomington for many years. City Council has set this project as a high priority by approving multiple design contracts, applications for TIGER grants, FASTLANE grants, OneVoice trips, the potential closures of City streets at two railroad crossings, and, most recently, a Resolution to commit to providing construction funds. The current effort to complete this project began in 2015 with a Phase I contract which is scheduled to be completed in the summer of 2019. The City has spent more than \$28 million on the south corridor, starting in the 1990s, and is moving forward on the other unimproved gap in the corridor: Fox Creek Road, from Danbury Drive to Beich Road, which will cost another \$7.4 million.

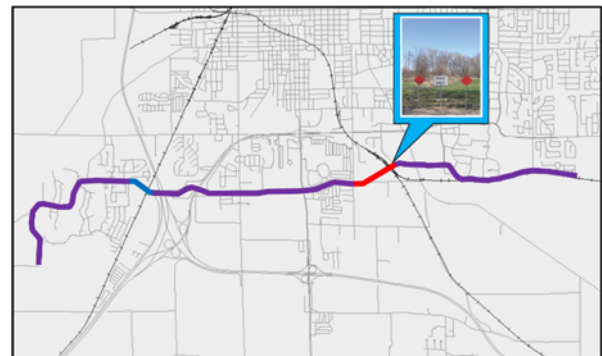
The current construction estimate for this project is \$12.5 million dollars, assuming an agreement can be made with Norfolk Southern Railway to construct a new at-grade railroad crossing rather than a bridge. Staff included an estimated \$2.5 million dollars to relocate the existing railroad siding storage tracks in the construction estimate. Currently, this amount is budgeted from the City MFT fund. Staff is currently preparing a BUILD grant application that would dedicate Federal funds for the construction of this project and would offset a portion of the currently allocated Surface Transportation - Urban funds.

<b>Hamilton Road - Bunn Street to Commerce Parkway Funding</b>				
Year	Description	Total Cost	Funding Source	
			Local	Federal
2019	Phase II Design	\$558,460.32	\$111,692.06	\$446,768.26
2020	Right-of-Way	\$2,000,000 (Est.)	\$400,000 (Est.)	\$1,600,000 (Est.)
	Railroad Siding Relocation	\$2,500,000 (Est.)	\$2,500,000 (Est.)	\$0
2022	Construction	\$7,400,000 (Est.)	\$1,480,000 (Est.)	\$5,920,000 (Est.)
<b>Total</b>		<b>\$12,458,460.32 (Est.)</b>	<b>\$4,491,692.06 (Est.)</b>	<b>\$7,966,768.26 (Est.)</b>

Hamilton Road, from Bunn Street to Commerce Parkway, is the remaining street segment needed to provide a continuous east-west transportation corridor south of Veterans Parkway (another remaining segment, Fox Creek from Danbury to Beich, is funded and in the design phase.) The Hamilton-Fox Creek corridor is at a critical juncture that relies on a commitment from the City of Bloomington for funding for Construction of the Bunn-to-Commerce segment.

The completed project will:

- Complete an essential east-west arterial from Fox Creek Subdivision to 0.5 miles east of Hershey Road;
- Promote multi-modal transportation from residential and recreational areas to employment centers by connecting multi-use trails that run east and west in the area;
- Facilitate in-fill commercial and residential development as advocated in the Comprehensive Plan;
- Construct approximately 3,000 feet of new four-lane arterial road between Bunn Street and Commerce Parkway;
- Relocate existing Norfolk Southern Railway (NS) sidings;



- Close the intersection of Rhodes Lane and US 150 (Morrissey Drive); and
- Construct a new at-grade crossing with NS.

On August 28, 2017 Council adopted Resolution 2017-30 to commit the City to fund 20 percent of the project once an Illinois Commerce Commission (ICC) Order (which would approve the railroad plan) is passed. This Resolution was critical to show Norfolk Southern that the City is serious about this project. Discussions with Norfolk Southern have progressed since Council adopted the Resolution. The approval of Phase I design (anticipated in August) and commencement of Phase II should help these negotiations as well.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** Staff held a public open house for the Hamilton Road from Bunn Street to Commerce Parkway project on September 22, 2016. Staff invited members of the community to ask questions and provide comments. Those in attendance were largely in favor of the project.

In addition, staff held a public open house for the potential closure of the Roosevelt Avenue and Western Avenue railroad crossings on September 20, 2016. The closures are anticipated to be necessary to add the proposed at-grade crossing at Hamilton Road. A representative of Norfolk Southern Railroad flew in from Atlanta, GA to attend the meeting. Staff invited members of the community to ask questions and provide comments. Those in attendance had concerns but were largely understanding of the situation.

Staff also held a meeting with representatives from State Farm on October 12, 2016. City staff explained the project and the implications to State Farm property.

**FINANCIAL IMPACT:** Phase II design for this project has a total allocation of \$600,000 of state MFT funds through this Agreement and Resolution. The City will initially encumber up to \$600,000 and then incrementally pay the total and be reimbursed 80 percent with Federal Funds, Surface Transportation - Urban (STU), as the invoices are paid. City Council approval would be required prior to spending in an amount greater than \$558,460.32, which was approved by Council through an agreement with Hanson Professional Services by Council on January 14, 2019 and encumbered on Purchase Order #20190548.

With this agreement with IDOT Surface Transportation - Urban funds are allocated for the Phase II design. These funds were previously budgeted in IDOT's FY 2019-2024 Proposed Highway Improvement Program in the amount of \$800,000. The Federal share of the cost is \$480,000.

**COMMUNITY DEVELOPMENT IMPACT:** Goal TAQ-1. A safe and efficient network of streets, bicycle-pedestrian facilities and other infrastructure to serve users in any surface transportation mode, Objectives TAQ-1.1. Maintenance and development of a continuous network of arterial, collector and local streets that provides for safe and efficient movement of people, goods and services between existing and proposed residential areas and major activity centers, maximizes walkability, and provides multimodal linkages to the state and interstate highway system; TAQ-1.2. Data-driven transportation infrastructure policy and management; TAQ-1.3. Safe and efficient off-road bicycle trails integrated with direct on-road routes, connecting residential areas to activity centers, developing areas and all other modes of transportation; TAQ-1.4. Pedestrian safety for users of all transportation



facilities with a Sidewalk Master Plan, and sidewalk system that provides safe access throughout the transportation network; TAQ-1.5. Plan for appropriate and safe access to major surface transportation facilities, including arterial and collector streets; and TAQ-1.6. A transportation network that facilitates prompt emergency response and management.

This project would be a great accomplishment for the TAQ-1 goal as well as promote the core value of "Solid Infrastructure". This section of Hamilton Road runs through an area with a land use priority of Tier 2 with access to City services. Additionally, it would provide better connection, and therefore increase the likelihood of development, for many areas that have a land use priority of Tier 1 and Tier 2.

The Hamilton, Bunn, to Commerce Parkway is also a regional project that provides to McLean County residents and the Bloomington/Normal Urban Area. The project aligns with Goals 1 and 5 of the Regional Long Range Transportation Plan *BN Mobile* which promotes preserving the integrity of our transportation system and improving the quality of the freight and distribution network.

- Goal 1: we will increase the utility of the transportation system to maintain its operational integrity, leverage previous investment and meet future needs.
- Objective 5.2: providing first and last mile infrastructure connections to key facilities that provide access to goods, markets, and modes.

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A**

Respectfully submitted for Council consideration.

Prepared By: Luke Thoele, P.E., Assistant City Engineer  
Michael Hill, Management Analyst

Reviewed By: Jim Karch, P.E., MPA, Director of Public Works

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager  
Scott Rathbun, Finance Director

Community Development Review By: Bob Mahrt, Community Development Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- PW 4B Local Public Agency Agreement Resolution for Imp\_Map\_Hamilton Road



CONSENT AGENDA ITEM NO. 71

**FOR COUNCIL:** August 12, 2019

**SPONSORING DEPARTMENT:** Human Resources

**SUBJECT:** Consideration and action to (1) renew the Agreement with Jellyvision (via the ALEX tool) as a limited source, so that employees may be better educated regarding their 2020 Benefits, and (2) approve an Ordinance Amending the Budget Ordinance for the Fiscal Year Ending April 30, 2020, in the amount of \$39,544, as requested by the Human Resources Department.

**RECOMMENDED MOTION:** The proposed Agreement be renewed, and the proposed Ordinance be approved.

**STRATEGIC PLAN LINK:** Goal 1. Financially Sound City Providing Quality Basic Services.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 1e. Partnering with others for the most cost effective service delivery.

**BACKGROUND:** Human Resources recommends the re-purchase and agreement for services provided by Jellyvision to ensure that City employees best understand benefit plan options available to them. This partnership began last year in advance of Fall 2019 enrollment, and as a result of implementing the ALEX tool, the City has experienced high enrollment in the new PPO with Health Savings Account (HSA) option available to employees. The PPO with HSA benefit is unique, in that employee-specific factors need to be considered in determining if the benefit is favorable for each employee's enrollment. The ALEX benefits decision support tool is unique to the market, in that it combines benefits expertise, enrollment recommendations and employee education in one easy-to-use tool, all while being able to customize the user experience by employee. This is key for clients with numerous employee groups with varied benefits eligibility, similar to the City of Bloomington. This approach not only enhances the employee experience and early adoption of benefits-related changes that are implemented, but also reduces overall long-term costs for employers.

The City made large-scale benefits changes for 2019 to modernize our benefits offering and keep costs in line with the marketplace. The ALEX tool was key in helping employees better understand how changes made impacted them personally. Additional changes will occur for 2020 enrollment and will be unique to each employee group across the City. In addition to Open Enrollment meetings and email communications, a need exists to better and more efficiently educate employees on benefits available to them, all while creating customized benefits enrollment recommendations that can be provided to each employee. Engaging Jellyvision's services not only allows this to happen at Open Enrollment and throughout the year, but also saves City staff time answering basic benefits-related questions by both employees and job candidates for employment, as the ALEX tool can be accessed via any device (computer/tablet/phone) throughout the year.

Since Jellyvision is a preferred vendor of Gallagher's via the City's existing business agreement, annual fees have been reduced 10% to \$39,544 for 2020 and \$47,768 for 2021 administration. The additional cost in 2021 is due to tool enhancements that will be made available to employees, which will include retirement and HSA-specific content. Administrative costs in 2020 are slightly lower than 2019 fees of \$39,947. This represents a critical need for the City, and one that only Jellyvision can provide. Gallagher will pay Jellyvision and the City will pay Gallagher for the annual fees.

Funds to be used are available in the Employee Health and Benefit fund, which exists for overall administration of the City's employee insurance programs. While it may be difficult to quantify, this provides long-term cost efficiencies, as early employee adoption of changes made has more readily occurred due to implementation of the ALEX tool. We anticipate this will continue as we look ahead to 2020 enrollment. The program is a critical part of our communication strategy of new benefit offerings for 1/1/2020, and will assist each employee to determine the best benefits fit for them individually.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A**

**FINANCIAL IMPACT:** If approved, a budget amendment in the amount of \$39,544 will be processed to the Employee Health Insurance Fund, Other Professional & Technical Services account (60200290-70220). Stakeholders can locate information related to this fund in the FY 2020 Budget Book titled "Other Funds & Capital Improvement" beginning on page 186. FY 2021 Administrative costs will be included by the Human Resources department when preparing the Employee Health Insurance FY 2021 Budget.

**COMMUNITY DEVELOPMENT IMPACT: N/A**

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A**

Respectfully submitted for Council consideration.

Prepared By: Josh Hansen, Compensation & Benefits Manager

Reviewed By: Nicole Albertson, Human Resources Director

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager  
Scott Rathbun, Finance Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- HR 1B Jellyvision Renewal Limited Source Justification
- HR 1C Jellyvision Renewal Agreement
- HR 1D Ordinance 2019-57 Jellyvision
- HR 1E Exhibit Jellyvision



CONSENT AGENDA ITEM NO. 7J

**FOR COUNCIL:** August 12, 2019

**SPONSORING DEPARTMENT:** Public Works

**SUBJECT:** Consideration and action to approve an Ordinance Changing the Name of Mitsubishi Motorway to Rivian Motorway and Amending Chapter 29 of the City Code, as requested by the Public Works Department.

**RECOMMENDED MOTION:** The proposed Ordinance be approved.

**STRATEGIC PLAN LINK:** Goals 3. Grow the Local Economy and 5. Great Place - Livable, Sustainable City.

**STRATEGIC PLAN SIGNIFICANCE:** Objectives 3e. Strong working relationship among the City, businesses, economic development organizations; and 5e. More attractive city: commercial areas and neighborhoods.

**BACKGROUND:** Public Works is recommending the approval of an Ordinance to change the name of Mitsubishi Motorway to Rivian Motorway. As Rivian Automotive, LLC., continues to grow its presence regionally, nationally, and internationally, Rivian has requested the street name be changed to Rivian Motorway in support of their efforts to attract additional interest and investors in the project, many of whom visit the Normal plant. This change has the most impact in Normal, who passed an Ordinance on June 27, 2019, changing the name of the road. The information passed by Normal is attached for reference. McLean County is planning on adopting a similar change in the future.



Bloomington property owners with an address on Mitsubishi Motorway were invited to a public meeting hosted by Normal. One Bloomington property owner attended; a representative from the IRS facility attended and was not opposed to the name change. The IRS facility is interested in changing their address to Revenue Drive regardless of whether Mitsubishi Motorway is changed to Rivian Motorway.

There is an unused section of Mitsubishi Motorway south of Six Points Road that will also be affected by this name change. There are no problems foreseen with changing the name of this section of roadway.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** Property owners in the surrounding area were sent a letter notifying them of the proposed name change. These

property owners were also invited to a public meeting hosted by Normal. Staff has not received any objections to the proposed street name change.

**FINANCIAL IMPACT:** N/A. Existing Mitsubishi Motorway signs are not the responsibility of the City of Bloomington and will be changed by others.

**COMMUNITY DEVELOPMENT IMPACT:** Goal ED-4. Enhance the image of Bloomington as a business-friendly community, Objective ED-4.5. Identify and reduce barriers for local growth and economic development.

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared By: Luke Thoele, P.E., Assistant City Engineer  
Michael Hill, Management Analyst

Reviewed By: Jim Karch, P.E., MPA, Director of Public Works

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager  
Scott Rathbun, Finance Director

Community Development Review By: Bob Mahrt, Community Development Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- PW 4B Ordinance 2019-64 Rivian Motorway 08122019
- PW 4C Map Rivian Motorway 08122019
- PW 4D Normal Rivian Motorway 08122019



CONSENT AGENDA ITEM NO. 7K

**FOR COUNCIL:** August 12, 2019

**SPONSORING DEPARTMENT:** Community Development

**SUBJECT:** Consideration and action to adopt an Ordinance Approving a Special Use Permit for Vehicle Sales and Repair in the B-1, General Commercial District, for Property Located at 420 Olympia Drive, as requested by the Community Development Department.

**RECOMMENDED MOTION:** The proposed Ordinance be approved.

**STRATEGIC PLAN LINK:** Goals 3. Grow the local economy, and 5. Great Place—Livable, Sustainable City.

**STRATEGIC PLAN SIGNIFICANCE:** Objectives 3b. Attraction of new targeted businesses that are the “right” fit for Bloomington; 3d. Expanded retail businesses; and 5c. Incorporation of “Green Sustainable” concepts into City’s development and plans.

**BACKGROUND:** 420 Olympia Drive, the subject property, is located on the curve just east of Olympia Drive and north of Wicker Road. The subject property is approximately 1.33 acres and is located within the Towanda Barnes Business Park subdivision. The property was improved in 2006 with a single story, 18,928 square foot, two-unit manufacturing/storage structure. The structure was occupied by a drywall business and a floor covering business, trade and construction tenants. The property is zoned B-1 General Commercial District with the P-3 Airport Noise Impact Zoning Overlay. Surrounding developments include trade and retail services, a tennis facility, a place of worship zoned B-1, General Commercial District, and a storage facility zoned M-1, Restricted Manufacturing District. The Business Park was originally developed and used as a grouping of similar trade and construction services. The trend in development for the Park is moving toward retail, entertainment, and life-style uses like recreation centers, places of worship, movie theaters, office and retail.

The purpose of the B-1 General Commercial District is to facilitate the development of community and regional commercial areas. The district anticipates customers whose primary mode of transportation is a motor vehicle. The District anticipates a large volume of shoppers and foot-traffic, therefore, it allows some vehicle-oriented uses, like vehicle sales and services, or truck stops, with a special use permit. A special use permit allows the City the opportunity to grant some uses that, by their nature, may impair the general development of an area but when properly placed and regulated, can contribute to the economic vitality of the city. The City received a petition from Tesla Motors, Inc. to repurpose Unit A (approximately 12, 758 square feet) in the building at 420 Olympia Drive with a vehicle sales and service shop. Traditionally, vehicle sales require large amounts of land for displaying inventory. Most dealerships in Bloomington are between 2 and 6 acres. The petitioner would like to have a few vehicles on display but anticipates that the majority of their sales will be customized and delivered, so a large lot to display inventory is not necessary. Additionally,

the petitioner is proposing a facility for electric vehicles, rather than traditional gasoline or even hybrid vehicles.

On July 17, 2019, the Zoning Board of Appeals held a public hearing on the petition. In addition to the petitioner's representatives, one person spoke in favor of the petition and was supportive of the use by the petitioner. This person had questions about the remedies if the petitioner moved and a different vehicle sales tenant occupied the building. Staff confirmed that violations of the property maintenance code or zoning code could result in revocation of the permit. The Board had questions about fire suppression systems, which are reviewed by the Building Official for compliance before issuing a Certificate of Occupancy. The Board concluded that the petition met the standards for a special use permit. The Board unanimously recommended that City Council approve the special use permit.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** On July 17, 2019 the Zoning Board of Appeals held a public hearing on the petition. Notice of the hearing was published in *The Pantagraph* on July 1, 2019 in accordance with state and local statutes. A large sign notifying passersby of the hearing was placed on the property and notices were mailed to 25 property owners within 500 feet of the subject property. One person, outside of the petitioner, spoke in favor of the petition. No one spoke against the petition. The Zoning Board of Appeals established the petition meets the standards for a special use permit (44.17-7H). By a vote of 5-0, the Board recommended Council adopt an Ordinance approving the special use permit. The Board's recommendation is consistent with the staff recommendation.

**FINANCIAL IMPACT:** No additional negative impacts to City resources are expected. The proposed facility could result in additional property and sales tax revenues for the City.

**COMMUNITY DEVELOPMENT IMPACT:** Goal NE-3 Reduce Environmental Pollutants, Objective NE-3.1 Identify and reduce air pollutants; and Goal UEW-2 Promote and facilitate energy conservation and alternate energy generation and resources, Objective UEW-2.2 Ensure at least 25% of energy uses comes from renewable energy sources.

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared By:	Katie Simpson, City Planner
Reviewed By:	Bob Mahrt, Community Development Director
Finance & Budgetary Review By:	Chris Tomerlin, Budget Manager
Community Development. Review By:	Bob Mahrt, Community Development Director
Legal Review By:	George D. Boyle, Assistant Corporation Counsel



Recommended by:

A handwritten signature in black ink, appearing to read 'Tim Gleason', written over a horizontal line.

Tim Gleason  
City Manager

**Attachments:**

- CD 1B Ordinance 2019-58 Special Use Vehicle Sales
- CD 1C Petition\_Special Use Vehicle Sales and Service\_Redacted
- CD 1D Staff Report\_Special Use Vehicle Sales and Service
- CD 1E Draft Minutes\_Special Use Vehicle Sales
- CD 1F Aerial View\_Special Use Vehicle Sales and Service
- CD 1G Zoning Map\_Special Use Vehicle Sales and Service
- CD 1H Notice\_Special Use Vehicle Sales and Service\_Redacted



CONSENT AGENDA ITEM NO. 7L

**FOR COUNCIL:** August 12, 2019

**SPONSORING DEPARTMENT:** City Clerk

**SUBJECT:** Consideration and action on an Ordinance Suspending Portions of Section 701 of Chapter 31 and Section 26(d) of Chapter 6 of the City Code Prohibiting Alcohol on Public Property as they Pertain to the Davis Lodge at Lake Bloomington on August 31, 2019, to Allow Moderate Consumption of Alcohol for the Pherigo and Rogers Wedding, as requested by the City Clerk Department.

**RECOMMENDED MOTION:** The proposed Ordinance be approved.

**STRATEGIC PLAN LINK:** Goal 5. Great place - livable, sustainable City.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 5d. Appropriate leisure and recreational opportunities responding to the needs of residents.

**BACKGROUND:** The Bloomington Liquor Commission met on July 9, 2019, to consider the request from Mr. Donathen Pherigo and Ms. Jodi Rogers to allow moderate consumption of alcohol on August 31, 2019, for their wedding to be held at Davis Lodge.

Present: Commissioner Lindsey Powell and Commissioner Jim Jordan; Absent: Commissioner Tari Renner; Staff present: George Boyle, Asst. Corporation Counsel; Dan Donath, Asst. Police Chief; and Amanda Mohan, Deputy City Clerk.

Jodi Rogers, bride to be, addressed the Commission. She told the Commission that approximately 75-90 guests are anticipated to attend the event, which would be catered by Nelson's Catering. She confirmed that only beer and wine would be served and that the event would be held from 4:00 p.m. to 10:00 p.m.

Commissioner Jordan made a motion, seconded by Commissioner Powell, to approve.

Commissioner Jordan directed the Clerk to call the roll, which resulted in the following:

Ayes: Commissioners Powell and Jordan.

Nays: None.

Motion carried.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** The Agenda for the July 9, 2019 Liquor Commission meeting was placed on the City's website.

**FINANCIAL IMPACT:** A rental fee of \$500.00 has been paid for use of the Davis Lodge. This is recorded in the Lake Maintenance-Facility Rental account (50100140-54430). Stakeholders can locate this in the FY 2020 Budget Book titled "Other Funds & Capital Improvement" on page 124.

**COMMUNITY DEVELOPMENT IMPACT:** N/A

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A**

Respectfully submitted for Council consideration.

Prepared By: Amanda Mohan, Records & Licensing Specialist

Reviewed By: Leslie Yocum, City Clerk

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager  
Scott Rathbun, Finance Director

Legal Review By: George D. Boyle, Assistant Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- CLK 1B Application Pherigo-Rogers Wedding 8-31-19 Redacted
- CLK 1C Class W License Nelson's Catering
- CLK 1D Ordinance 2019-59 Pherigo-Rogers Wedding 8-31-19



CONSENT AGENDA ITEM NO. 7M

**FOR COUNCIL:** August 12, 2019

**SPONSORING DEPARTMENT:** City Clerk

**SUBJECT:** Consideration and action on an Ordinance Suspending Portions of Section 701 of Chapter 31 and Section 26(d) of Chapter 6 of the City Code Prohibiting Alcohol on Public Property as They Pertain to the Davis Lodge at Lake Bloomington on September 14, 2019, to Allow Moderate Consumption of Alcohol for the Ehresman Wedding, as requested by the City Clerk Department.

**RECOMMENDED MOTION:** The proposed Ordinance be approved.

**STRATEGIC PLAN LINK:** Goal 5. Great place - livable, sustainable City.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 5d. Appropriate leisure and recreational opportunities responding to the needs of residents.

**BACKGROUND:** The Bloomington Liquor Commission met on July 9, 2019, to consider the request from Ms. Leslie Ehresman to allow moderate consumption of alcohol on September 14, 2019, for her wedding to be held at Davis Lodge.

Present: Commissioner Lindsey Powell and Commissioner Jim Jordan; Absent: Commissioner Tari Renner; Staff present: George Boyle, Asst. Corporation Counsel; Dan Donath, Asst. Police Chief; and Amanda Mohan, Deputy City Clerk.

Leslie Ehresman, bride to be, addressed the Commission. She told the Commission that approximately 100-120 guests are anticipated to attend the event, which would be catered by Destihl Restaurant & Brew Works. She confirmed that only beer and wine would be served and that the event would be held from 4:00 p.m. to 6:00 p.m.

Commissioner Powell made a motion, seconded by Commissioner Jordan, to recommend the City Council approve the item.

Commissioner Jordan directed the Clerk to call the roll which resulted in the following:

Ayes: Commissioners Powell and Jordan.

Nays: None.

Motion carried.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** The Agenda for the July 9, 2019 Liquor Commission meeting was placed on the City's website.

**FINANCIAL IMPACT:** A rental fee of \$500.00 has been paid for use of the Davis Lodge. This is recorded in the Lake Maintenance-Facility Rental account (50100140-54430). Stakeholders can locate this in the FY 2020 Budget Book titled "Other Funds & Capital Improvement" on page 124.

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Amanda Mohan, Records & Licensing Specialist

Reviewed By: Leslie Yocum, City Clerk

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager  
Scott Rathbun, Finance Director

Legal Review By: George D. Boyle, Assistant Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- CLK 2B Application Ehresman Wedding 9-14-19 Redacted
- CLK 2C Class W License Destihl, Inc
- CLK 2D Ordinance 2019-60 Ehresman Wedding 9-14-19



CONSENT AGENDA ITEM NO. 7N

**FOR COUNCIL:** August 12, 2019

**SPONSORING DEPARTMENT:** City Clerk

**SUBJECT:** Consideration and action on an Ordinance Suspending Portions of Section 701 of Chapter 31 and Section 26(d) of Chapter 6 of the City Code Prohibiting Alcohol on Public Property as They Pertain to the Miller Park Pavilion on November 22, 2019, to Allow Moderate Consumption of Alcohol for the Biondo and Mehlberg Wedding, as requested by the City Clerk Department.

**RECOMMENDED MOTION:** The proposed Ordinance be approved.

**STRATEGIC PLAN LINK:** Goal 5. Great place - livable, sustainable City.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 5d. Appropriate leisure and recreational opportunities responding to the needs of residents.

**BACKGROUND:** The Bloomington Liquor Commission met on July 9, 2019, to consider the request from Ms. Rose Biondo and Mr. Damon Mehlberg to allow moderate consumption of alcohol on November 22, 2019, for their wedding reception to be held at Miller Park Pavilion.

Present: Commissioner Lindsey Powell and Commissioner Jim Jordan; Absent: Commissioner Tari Renner; Staff present: George Boyle, Asst. Corporation Counsel; Dan Donath, Asst. Police Chief; and Amanda Mohan, Deputy City Clerk.

Rose Biondo, bride to be, addressed the Commission. She told the Commission that approximately 70 guests are anticipated to attend the event, which would be catered by Biaggi's Ristorante. She confirmed that only beer and wine would be served and that the event would be held from 6:00 p.m. to 10:00 p.m.

Commissioner Powell made a motion, seconded by Commissioner Jordan, to recommend the City Council approve the item.

Commissioner Jordan directed the Clerk to call the roll which resulted in the following:

Ayes: Commissioners Powell and Jordan.

Nays: None.

Motion carried.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** The Agenda for the July 9, 2019 Liquor Commission meeting was placed on the City's website.

**FINANCIAL IMPACT:** A rental fee of \$1,450.00 has been paid for use of the Miller Park Pavilion. This is recorded in the Park Administration-Facility Rental account (10014105-54430). Stakeholders can locate this in the FY 2020 Budget Book titled "Budget Overview & General Fund" on page 167.

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Amanda Mohan, Records & Licensing Specialist

Reviewed By: Leslie Yocum, City Clerk

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager  
Scott Rathbun, Finance Director

Legal Review By: George D. Boyle, Assistant Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- CLK 3B Application Biondo Mehlberg Wedding 11-22-19 Redacted
- CLK 3C Class W License Biaggi's Ristorante
- CLK 3D Ordinance 2019-61 Biondo Mehlberg Wedding 11-22-19



CONSENT AGENDA ITEM NO. 70

**FOR COUNCIL:** August 12, 2019

**SPONSORING DEPARTMENT:** City Clerk

**SUBJECT:** Consideration and action on an Ordinance Suspending Portions of Section 701 of Chapter 31 and Section 26(d) of Chapter 6 of the City Code Prohibiting Alcohol on Public Property as They Pertain to the Miller Park Pavilion on November 2, 2019, to Allow Moderate Consumption of Alcohol for the Stein and Egts Wedding, as requested by the City Clerk Department.

**RECOMMENDED MOTION:** The proposed Ordinance be approved.

**STRATEGIC PLAN LINK:** Goal 5. Great place - livable, sustainable City.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 5d. Appropriate leisure and recreational opportunities responding to the needs of residents.

**BACKGROUND:** The Bloomington Liquor Commission met on July 9, 2019, to consider the request from Ms. Katherine Stein and Mr. Benjamin Egts to allow moderate consumption of alcohol on November 2, 2019, for their wedding reception to be held at Miller Park Pavilion.

Present: Commissioner Lindsey Powell and Commissioner Jim Jordan; Absent: Commissioner Tari Renner; Staff present: George Boyle, Asst. Corporation Counsel; Dan Donath, Asst. Police Chief; and Amanda Mohan, Deputy City Clerk.

Katie Stein, bride to be, addressed the Commission. She told the Commission that approximately 150-160 guests are anticipated to attend the event, which would be catered by Nelson's Catering. She confirmed that only beer and wine would be served and that the event would be held from 3:30 p.m. to 9:30 p.m.

Commissioner Powell made a motion, seconded by Commissioner Jordan, to recommend the City Council approve the item.

Commissioner Jordan directed the Clerk to call the roll which resulted in the following:

Ayes: Commissioners Powell and Jordan.

Nays: None.

Motion carried.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** The Agenda for the July 9, 2019 Liquor Commission meeting was placed on the City's website.

**FINANCIAL IMPACT:** A rental fee of \$1,450.00 has been paid for use of the Miller Park Pavilion. This is recorded in the Park Administration-Facility Rental account (10014105-54430). Stakeholders can locate this in the FY 2020 Budget Book titled "Budget Overview & General Fund" on page 167.



COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Amanda Mohan, Records & Licensing Specialist

Reviewed By: Leslie Yocum, City Clerk

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager  
Scott Rathbun, Finance Director

Legal Review By: George D. Boyle, Assistant Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- CLK 4B Application Stein and Egts Wedding 11-2-19 Redacted
- CLK 4C Class W License Nelson's Catering
- CLK 4D Ordinance 2019-62 Stein and Egts Wedding 11-2-19



CONSENT AGENDA ITEM NO. 7P

**FOR COUNCIL:** August 12, 2019

**SPONSORING DEPARTMENT:** City Clerk

**SUBJECT:** Consideration and action on an Ordinance Suspending Section 26(d) of Chapter 6 of the Bloomington City Code to Allow Possession of Open Alcohol on Public Property in Specified Portions of Downtown Bloomington on August 17, 2019, During the Front Street Music Festival, as requested by the City Clerk Department.

**RECOMMENDED MOTION:** The proposed Ordinance be approved.

**STRATEGIC PLAN LINK:** Goal 5. Great place - livable, sustainable City.

**STRATEGIC PLAN SIGNIFICANCE:** Objective 5d. Appropriate leisure and recreational opportunities responding to the needs of residents.

**BACKGROUND:** The Bloomington Liquor Commission met on July 9, 2019, to consider the Request from SETINTHEBAR, INC. d/b/a Jazz Upfront, for suspension of portions of Chapter 6 of the Bloomington City Code Prohibiting Possession of Open Alcohol in Public for the Front Street Music Festival on Saturday, August 17, 2019, from 2:00 p.m. until 10:30 p.m. The request will close on Front Street from Center Street to the alleyway just east of Rosie's, and also Main Street, from Washington Street to Front Street.

Present: Commissioner Lindsey Powell and Commissioner Jim Jordan; Absent: Commissioner Tari Renner; Staff present: George Boyle, Asst. Corporation Counsel; Dan Donath, Asst. Police Chief; and Amanda Mohan, Deputy City Clerk.

James Gaston, owner of Jazz Upfront, addressed the Commission. He told the Commission that he hires the same security every year and they are posted at the gate entrances. He will also be working with the city to get the fencing.

Commissioner Jordan asked Dan Donath, Asst. Police Chief, to come forward and address any concerns from the Police Department including barricades and security. The Police Department had no concerns as they had no complaints from last year.

George Boyle, Asst. Corporation Counsel, asked if other vendors would be participating in selling alcohol besides Jazz Upfront. Mr. Gaston responded by stating no, he has not had anyone approach him and ask to join in and sell alcohol. He continued, stating if the businesses allow patrons to leave their establishment, it must be beer or wine only and the patron must have a wristband. Wristbands are specific to the event and are given to event attendees over the age of 21 years old.

Commissioner Powell stated she believed the Front Street Music Festival is another great event for our Downtown area.

Commissioner Powell made a motion, seconded by Commissioner Jordan, to approve.

Commissioner Jordan directed the Clerk to call the roll, which resulted in the following:

Ayes: Commissioners Powell and Jordan.

Nays: None.

Motion carried.

Jazz Upfront has a valid Class TAS (Tavern, All Types of Alcohol, and Sunday Sales) liquor license.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** This item was contained on the Liquor Commission Agenda on July 9, 2019, and was posted to the City Website on Thursday, July 4, 2019. The owner previously contacted the Economic Development Department to apply for a Special Event Permit that has been issued. The event organizer has been in contact with businesses and persons within the affected area. At least one week prior to the event, the event organizer is responsible for notifying all residents, property owners, and businesses within three blocks or 1,000 feet in every direction of the event site of the event.

**FINANCIAL IMPACT:** N/A

**COMMUNITY DEVELOPMENT IMPACT:** N/A

**FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION:** N/A

Respectfully submitted for Council consideration.

Prepared By: Amanda Mohan, Records & Licensing Specialist

Reviewed By: Leslie Yocum, City Clerk

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager  
Scott Rathbun, Finance Director

Economic Dev. Review By: Melissa Hon, Economic Development Director

Legal Review By: George D. Boyle, Assistant Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- CLK 5B Special Event Permit Front St. Music Festival
- CLK 5C Insurance Front St. Music Festival\_Redacted
- CLK 5D Map Front St. Music Festival
- CLK 5E Map Layout Reference Front St. Music Festival
- CLK 5F Jazz Upfront Class TAS Liquor License
- CLK 5G Ordinance 2019-63 Front St. Music Festival



CONSENT AGENDA ITEM NO. 7Q

City Council: August 12, 2019

SPONSORING DEPARTMENT: City Clerk

SUBJECT: Consideration and action on an Application for Four Rows, LLC d/b/a The Mystic Kitchen & Tasting Room, located at 306 N. Center Street, #102, requesting a Class TAPS (Tavern, All Types of Alcoholic Liquor, Package Sales for Consumption Off Premises, and Sunday Sales) Liquor License, which allows the sale of alcoholic liquor by the glass for consumption on the premises, and the retail sale of packaged liquor for consumption off premises seven (7) days a week, as requested by the City Clerk Department.

RECOMMENDED MOTION: The proposed Application and License be approved.

STRATEGIC PLAN LINK: Goal 5. Great place - livable, sustainable City.

STRATEGIC PLAN SIGNIFICANCE: Objective 5d. Appropriate leisure and recreational opportunities responding to the needs of residents.

BACKGROUND: The Bloomington Liquor Commission met on June 11, 2019, to consider the application of Four Rows, LLC d/b/a The Mystic Kitchen & Tasting Room to be located at 306 N. Center Street, #102. This location was previously occupied by Wallace LLC, d/b/a Satio, which closed on March 30, 2019.

Present: Commissioner Lindsey Powell and Commissioner Jim Jordan; Absent: Commissioner Tari Renner; Staff present: George Boyle, Asst. Corporation Counsel; Dan Donath, Asst. Police Chief; and Amanda Mohan, Deputy City Clerk.

George Boyle, Asst. Corporation Counsel, explained the process of a Public Hearing for applications of new liquor licenses.

The Public Hearing opened at 4:12 p.m.

Chelsea Hefferman and Terrie Vanderlugt, sworn in separately, addressed the Commission.

Commissioner Jordan asked how many employees they anticipated hiring and if employees will be BASSET trained. Chelsea Hefferman stated all employees will be BASSET trained, however, staff had not been hired yet. She stated they anticipated hiring ten to fifteen staff members, including kitchen staff. She also stated both she and Terrie Vanderlugt are BASSET trained.

Commissioner Jordan asked about the hours of operation. Chelsea Hefferman responded stating they would be open on Tuesday through Thursday from 11:00 a.m. to 10:00 p.m., Friday and Saturday from 11:00 a.m. to 11:00 p.m., and closed to the public on Sunday and Monday. Sundays will be available for private events only.

Commissioner Powell commented the hours would be shorter than those originally applied for. Chelsea Hefferman confirmed, stating they decided to do so at this time but, it is possible the business may stay open through the hours they had originally applied. Commissioner Jordan

stated this should not be an issue since the business will be located Downtown near establishments with similar hours of operation.

George Boyle, Asst. Corporation Counsel, asked the applicants to describe the business plan. Chelsea Heffernan responded describing the business as a restaurant with a full-service bar in the front of the building with a small wine tasting room in the back. Terrie Vanderlugt's background is in wine sales and distribution. She also worked for a winery in Oregon for several years as a Tasting Room Manager. Chelsea Heffernan has fifteen (15) years in restaurant operations with the past ten (10) years as the Director of Operations for Baxter's American Grill located in Bloomington, as well as the Baxter's in Champaign. There were no complaints or liquor violations under these licenses. The business will offer lunch, dinner and a full bar.

Commissioner Jordan asked the total seating capacity. Chelsea Heffernan responded, stating the capacity of the interior of the restaurant is seventy-five and the outdoor seating, with a Sidewalk Café License, will add an additional twenty-five seats for a total of one hundred seats.

Commissioner Jordan asked if there were any citizens who would like to speak in favor of this business.

Jan Lancaster addressed the Commission on behalf of the Downtown Bloomington Association. She stated the Association is in favor and are thrilled the establishment will be Downtown.

Vicky Tilton, owner of Fox and Hounds Hair Studio and Day Spa the Monroe Center, owns the building next door to Mystic Kitchen. She stated she believes their background speaks for themselves. In her opinion, the location has always given an upscale feel and the turnover in the location has only been because of the lack of food and beverage experience. She stated the owners have the background to make a successful business and they will not only be an asset to the block but to the whole Downtown and the City.

Commissioner Jordan asked if there were any citizens who would like to oppose. No one came forward.

The Public Hearing closed at 4:19 p.m.

Commissioner Powell made a motion, seconded by Commissioner Jordan, to recommend approval of the item.

Commissioner Jordan directed the Clerk to call the roll, which resulted in the following:

Ayes: Commissioners Powell and Jordan.

Nays: None.

Motion carried.

**COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:** In accordance with City Code, on June 28, 2019, a public notice was published in the Pantagraph. One Hundred and forty-five (145) courtesy copies of the Public Notice were mailed to neighboring properties within 500-feet of Four Rows LLC d/b/a The Mystic Kitchen & Tasting Room.

**FINANCIAL IMPACT:** The current annual license fee for a Class TAPS liquor license is \$2,950, which will be recorded in the Non-Departmental Liquor Licenses account (10010010-51010). Stakeholders can locate this in the FY 2020 Budget Book titled "Budget Overview & General Fund" on page 120.

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Liquor Commission consideration.

Prepared By: Amanda Mohan, Records & Licensing Specialist

Reviewed By: Leslie Yocum, City Clerk

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager  
Scott Rathbun, Finance Director

Legal Review By: George D. Boyle, Assistant Corporation Counsel

Recommended by:



Tim Gleason  
City Manager

**Attachments:**

- CLK 6B Mystic Kitchen Name Change Request
- CLK 6C Application Mystic Kitchen TAPS Creation Redacted
- CLK 6D Public Notice Mystic Kitchen TAPS Creation