

COVID-19 STATEMENT

Thank you for your upcoming rental. During the pandemic, the City of Bloomington wants to do its part to promote health and safety while providing community opportunities within the parameters of the Governor's Order of Illinois. This serves as a reminder that your rental falls under Phase 4 of the Governor's Order for Restore Illinois, with a maximum number of people allowed onsite of 50 or less. We encourage you to remind those in attendance to wear face covering, maintain social distancing, and maintain good hygiene practices during your rental.

If you are found to be in violation of the maximum number of people permissible under the Illinois Governor's Order, of which the City of Bloomington is following, your event will be immediately concluded, and you will forfeit your rental fee and deposit.

If you have any questions or concerns regarding your rental, do not hesitate to contact the City of Bloomington Public Works Office at 309-434-2225.

Stay safe and thank you for your rental with us!

RULES FOR RENTING DAVIS LODGE

- 1) No early set ups ahead unless that day is rented and paid for.
- 2) NO ALCOHOLIC BEVERAGES unless approved in writing by the Bloomington Liquor Commissioner. Contact the City Clerk Department at 309-434-2240 ext. '0.'
- 3) Outdoor fires allowed only in fire pit and on non-windy days.
- 4) No swimming or wading is allowed in Lake Bloomington.
- 5) No smoking allowed inside Davis Lodge.
- 6) Quiet Hours: after 10:00 pm
- 7) Check in time: 8:00 am. Check out time: 12:00 Midnight. MUST BE OUT BY MIDNIGHT
- 8) No pets allowed in Davis Lodge.
- 9) No glitter/confetti or nails, thumb tacks, tape, staples or other holes in the walls, fans, woodwork or furniture. Hooks have been installed along the doors, windows and at various locations on the walls for your convenience in decorating the Davis Lodge.

YOU ARE RESPONSIBLE FOR CLEANING UP

BEFORE LEAVING, THE FOLLOWING SHOULD BE DONE:

- 1) Wipe off tables and chairs.
- 2) Leave tables and chairs set up.
- 3) Floors must be swept.
- 4) Any spills must be wiped up.
- 5) Garbage should be removed to dumpster (North of Building).
- 6) Brooms & Mops available. Extra Garbage Liners in bottom of cans.
- 7) All traces of signs and decorations must be removed.
- 8) All doors and windows must be closed.
- 9) Any extra equipment (tables, chairs, tents, arches, etc.) must be removed the same day as rental. The City of Bloomington is not responsible for items left past check out time of rental.

Contact Information for Maintenance, Cleaning Questions, or Related Problems is available in the FAQ section of this document.

The undersigned, in consideration of the permission granted by the City of Bloomington to use the Davis Lodge at Lake Bloomington, do hereby agree to follow the above rules and indemnify and hold harmless the City of Bloomington, its officers, agents and employees from and against any and all claims, damages, losses, and expenses arising out of the use by the undersigned and guests of Davis Lodge on the dates for which permission has been granted by the City. I understand that failure to comply with these rules, any state law, city ordinance, or other regulation could result in loss of deposit, removal from premises, and/or prosecution by law.

Printed Name: _____ Phone #: _____

Signature: _____ Date: _____

Mailing Address: _____

Rental Date(s): from _____ to _____

SUPPLEMENTAL OTHER STRUCTURE AGREEMENT FOR DAVIS LODGE

(This agreement is only required if you would like to install a tent or other temporary structure as part of your rental.)

- 1) Tents and other structures are only allowed in the two designated locations. These locations are on the porch that faces Lake Bloomington and next to the fire pit on the Northeast lot.
- 2) No vehicles will be allowed anywhere off of the paved surface.
- 3) Tents and other structures must be removed by 12:00 am MIDNIGHT of the day of the rental. Any tents or other structures remaining will not be saved and the City of Bloomington will not be responsible.
- 4) An additional security deposit of \$250.00 is required for rentals that utilize tents or other structures not provided by the City of Bloomington.
- 5) If tents and other structures are not removed the day of the rental, the \$250.00 security deposit will be forfeited.
- 6) These rules and regulations shall not supersede any other rule or regulation for the Davis Lodge.
- 7) Please view the attached photograph of Davis Lodge to understand where tents and structures are allowed to be erected.

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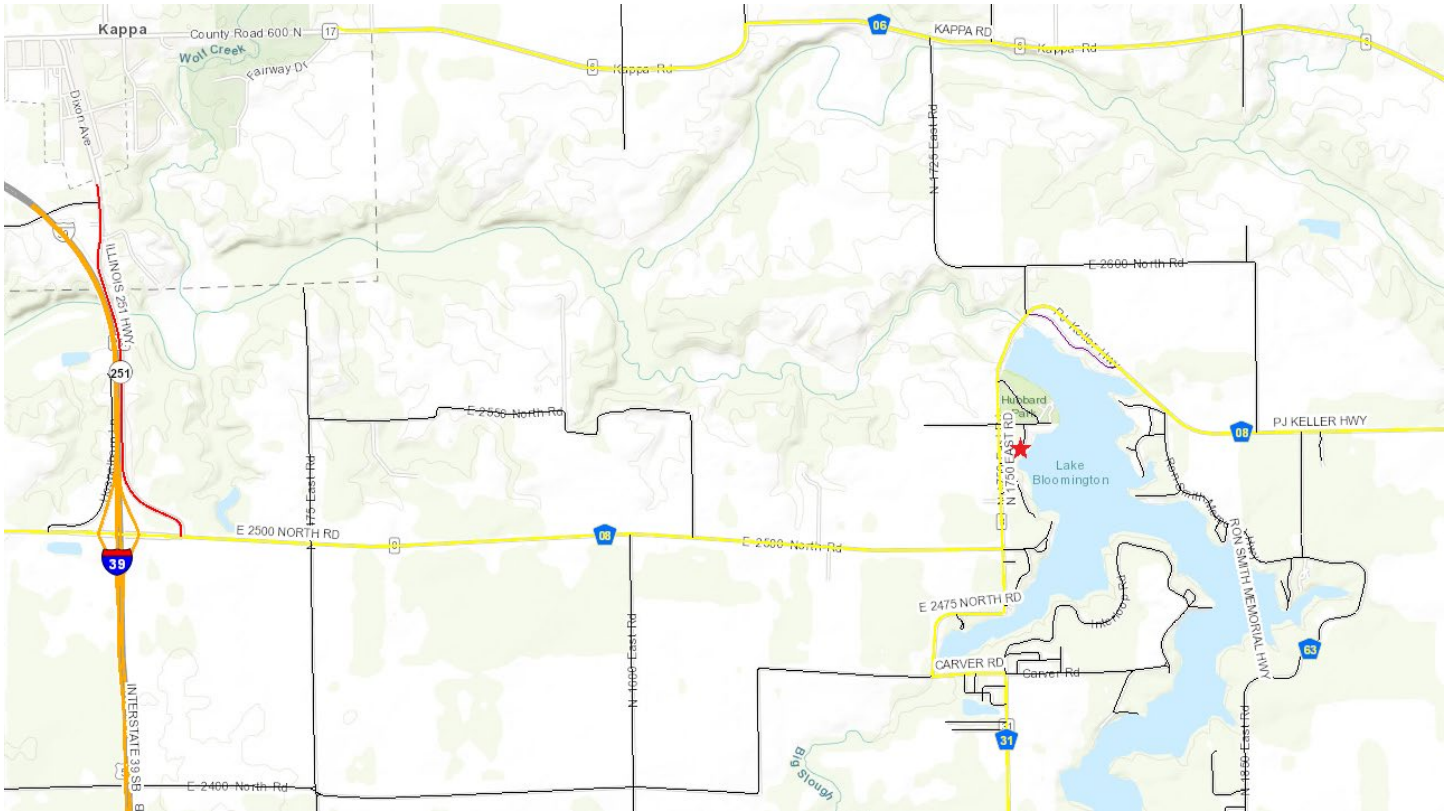
Printed Name: _____ Phone #: _____

Signature: _____ Date: _____

Mailing Address: _____

Rental Date(s): from _____ to _____

DIRECTIONS TO DAVIS LODGE



25449 Davis Lodge Road
Hudson, IL 61748

From Bloomington:

Take I-39 North from Bloomington to the Lake Bloomington Exit (exit #8). Turn Right and drive east 3.6 miles to the stop sign at Green Gables. Turn Left and go 1/4 mile to Davis Lodge Road. Turn Right onto Davis Lodge Road. The lodge is the second structure (lake side).

From Chicago:

Take I-55 south to the Lexington exit (exit #178). Turn right on County Road #8. Go west about 8 miles to Davis Lodge Rd. Turn Left onto Davis Lodge Road, second structure (lake side).

From Rockford:

Take I-39 south to the Lake Bloomington exit (exit #8). Turn left and go 3.6 miles east to a stop sign. Turn left and go 1/4 mile to Davis Lodge Road. Turn right, second structure (lake side).

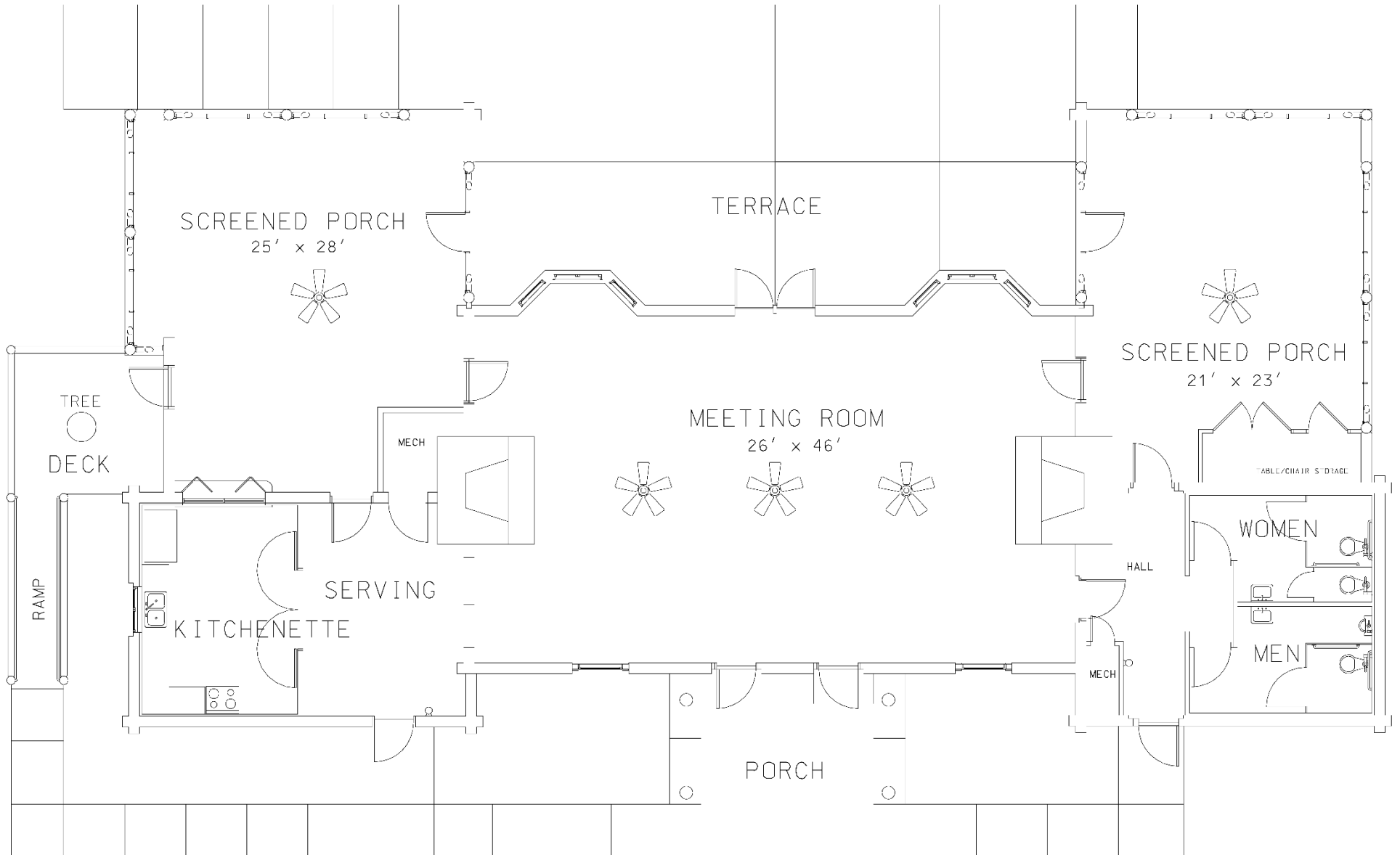
From Peoria:

Take I-74 east to I-55 bypass (north) around Normal to I-39 north. Go 8 miles to Lake Bloomington exit (exit #8). Turn right and go 3.6 miles to stop sign at Green Gables. Turn left and go 1/4 mile to Davis Lodge Road. Turn right, second structure (lake side).

FLOOR PLAN

Please use the floor plan below and draw how and where you would like tables and chairs to be set up and fax it to 309-434-2201.

LAKE VIEW



FREQUENTLY ASKED QUESTIONS

Who do I contact if I want additional information on maintenance, cleaning, or related problems?

During working hours (Monday through Friday from 7:30 a.m. to 4:30 p.m.), call Public Works at 309-434-2225.

After hours, you can contact the Water Treatment Plant at Lake Bloomington by calling 309-434-2151 or non-emergency police dispatch at 309-820-8888. For all emergencies, please call 911.

How many people does the Lodge hold comfortably?

Seating: 100 to 120 people (100 chairs in the Main Room). See the below question about amenities for more information.

Non-Profit Organizations		All other entities	
Rental Fee per Day	\$150.00	Rental Fee per Day	\$400.00
Damage/Cleanup Deposit	\$100.00	Damage/Cleanup Deposit	\$500.00
Tent/Other Structure Deposit	\$250.00	Tent/Other Structure Deposit	\$250.00

What are the hours of rental?

8:00am – 12:00am – Midnight (Quiet Hours after 10:00pm). Must be out by Midnight!

How do I reserve the Davis Lodge?

Visit www.cityblm.org/davislodge and click on the Reservation Calendar. If your date is available, please send an e-mail with your name to davislodge@cityblm.org with the following information:

- The date you are requesting
- Current phone number
- E-mail address

What amenities are offered at the Davis Lodge?

Tables and Chairs

- Seating for 100 to 120 people (100 chairs in the Main Room)
- 135 Folding Chairs (brown)
- 12 – 60in Round Tables (6-8 people)
- 12 – 8ft long Tables (8 people)
- 6 – 6ft long Tables (6 people)

Other General Amenities

- Gas fireplace
- Central heating and air for interior (ceiling fans for porches; no additional heaters allowed)
- Wireless internet available upon request
- Projection screen available upon request

Kitchen Amenities

- Electric Stove
- Microwave
- Commercial Refrigerator (no freezer)
- Stand Up Freezer for Ice
- Bunn Coffee Maker – 2 pots
- Coffee Urn (makes 50 cups)

Customer provides all supplies (coffee, linens, and utensils)

Outdoor Area Amenities

- Barbecue Pit & Fire Ring with wood provided.
- Patio – 5 picnic tables provided
- Outside electrical outlets – (1) Patio area & (1) in front of Lodge.
- Tents on lawn by permit only – Contact Lake Park Maintenance Crew @ (309)434-2225 for instructions. Please review and sign the tent agreement form located within this packet.

Where do I pick-up the keys on the day of rental?

Park Maintenance Crew will open the Building the day of the rental.

Does the Davis Lodge have central heating & air?

Central Heating & Air provided except for Porches – there are ceiling fans. (No additional heaters allowed).

Are we allowed to use the fireplaces?

Yes, the fireplaces are gas.

Is wireless internet available?

Wireless Internet is available upon request.

Are there restrictions on food catering?

Food does not have to be catered. There are no restrictions on catering.

Does the Davis Lodge allow alcohol?

Anyone holding an event at a City facility where they would like beer and/or wine to be consumed must make that request in writing to the City Clerk Department. This request should be submitted at least 5 business days in advance of the event.

A link to the form is available at: www.cityblm.org/davislodge. For any questions and/or if you require any additional information, please contact the City Clerk Department at (309) 434-2240 ext. '0.'

Are weddings allowed on the lawn at the Davis Lodge?

Yes, Weddings are allowed on the lawn outside the lodge.

Are tents allowed on the lawn?

Tents are allowed in two designated locations. Tents must be removed the same day.

Contact Lake Park Maintenance Crew for more information. Please view the aerial image of Davis Lodge to see the approved locations of tents and other structures. Please review and sign the tent agreement form. Both of the above items can be found in this packet.

Is swimming or wading allowed at the Lodge?

No swimming or wading allowed.

Are pets allowed inside the Lodge?

No Pets allowed in the Lodge.

OBTAINING APPROVAL FOR ALCOHOL CONSUMPTION

Anyone wishing to consume alcohol at a City facility must submit an online form to the City Clerk Department. This request should be submitted at least five business days in advance of the event. A link to the form is available at: www.cityblm.org/davislodge.

The one-page application must be completely filled out. The application may include the following information:

- Date and time of the event
- Location of event
- If the event has been reserved;
- Host(s) name(s), phone number(s), and email address(es)
- Number of guests expected
- Name of business being used for both catering food and liquor

Restrictions Include:

- Alcohol is limited to beer and wine only.
- Individuals are not allowed to provide their own alcohol as this is not allowed on City property.
- The event must have alcohol catered, i.e. no cash bar.
- All alcohol must be provided by the business that is providing both the catered food and alcohol.
- The caterer must have a valid City of Bloomington Class W Liquor Catering License. A list of these current license holders is available upon request by contacting the City Clerk Department. If you wish to use a caterer not listed, please have them contact the City Clerk Department as soon as possible to become licensed before your event.

Once an application is submitted, the City Clerk Department will send a confirmation e-mail. Applicants will then receive notification from the City Clerk Department on whether the application is approved within 5 business days. Please note, if your application is approved, a copy of the approval letter must be kept on the premises during your event.

If you have any questions and/or require any additional information, please contact the City Clerk Department at 309-434-2240 ext. '0'.